



Muir Lake Community League

Job Description - Maintenance

Position Title	MLCL Executive Officer (voting position)
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No experience required.

Instructions for Maintenance

- Responsible for maintaining the Community League Hall and grounds, ensures the building and grounds are kept in good order
- Informs president of any issues or items that require attention or fixing.

Monthly Duties

- Checks fire extinguisher
- Inspects playground equipment
- P-traps

Yearly Duties

- Septic tanks
- Lawn maintenance in summer
- Snow removal in winter

Perks for Maintenance

- Free MLCL membership for the following year.
- One Free rental on a Sunday (Not June/July/August), or a weekday in the summer.
- Board members will not pay fundraising fee on Kid's sports
- Get one free ticket on an event during the year (excluding Ham and Turkey BINGOs).